**EDGEFIELD PARISH COUNCIL**

**Draft minutes of the Parish Council Meeting held in the Village Hall,**

**Monday 21st March 2016, 7:00pm**

 **Present:** John Seymour (Chair) Emma Cletheroe (vice chair)

 Mark Cook Suzanne Longe

 Anne Harrup Harrie Morshuis

 David Ramsbotham (NCC) Kirsty Cotgrove (Clerk) + 4 parishioners

 **Public Comments:**

There were no public comments.

1. **Chairman’s welcome & apologies for absence** – JS welcomed Keith Clarke (PCSO) to the meeting. There were no apologies.

 **5. Police report –** Keith Clarke (KC) explained that he is now the only PCSO at Holt to cover 23 parishes, reduced from 3 PCSOs previously. In the last month, there were 5 calls made to the police, resulting in one crime. KC noted that Speedwatch was on the agenda, and explained how the scheme works, and outlined the benefits. He invited questions on the scheme. JS asked if there can be reluctance to get involved in the scheme, due to the potential for volunteers to experience abusive behaviour. KC explained that the training involves how to minimise issues. KC informed all of the legal procedures once someone has been logged speeding, starting with a letter to the person in question, then eventually the police coming out to enforce any ongoing issues. For the village to set up a group, there would need to be a minimum of 6 people, but ideally 8. JS asked if KC can get involved in the issue of speeding at certain times of day which have been highlighted by the SAM2 statistics. KC advised that he can come along with a speed gun, but he has no enforcement powers. He can contact the traffic police should there be a serious problem.

 KC thanked everyone and left the meeting at 7:18pm.

1. **Statement of pecuniary or prejudicial interests** –None.
2. **To approve the minutes of the Parish Council meeting of Monday 15th February 2016** – the minutes are approved and signed (prop. EC & sec. SL).
3. **Matters arising not covered elsewhere on the agenda** –The rubbish has been collected from the Jubilee Playing Field.

JS attended the NNDC planning committee meeting regarding the proposed housing development, and that 4 of the 5 applications were passed. Only Binham was refused, due the layout and local opposition. Broadland Housing will resubmit the application as the Binham development would raise the most profit, and help subsidise the others. A parishioner offered thanks to JS for attending the meeting and speaking on behalf of Edgefield in support of the application.

 **6. Finance**

**(a)Payments**

The following payments were approved and cheques were signed. (Prop EC, Sec MC)

1.

1. Kirsty Cotgrove – Clerk net salary (Mar) £ 186.55

 (ii) Kirsty Cotgrove (expenses) £ 23.89

 (iii) Alan Boswell (JPF insurance) £ 316.90

 (iv) Phil Borley (grasscutting) £ 400.00

 EC asked what period the grass cutting covered, the Clerk advised Mar – Nov 15

 **(b)Receipts**

None.

 **7. Planning**

**(a)Permission for Development** –None.

**(b)Refusal of permission** – None

**(c)Applications** – PF/16/0245. The Pightles, Rectory Road, Edgefield. Conversion and extension of outbuildings to form new annexe. The current local planning policy was discussed and it was agreed that the Parish Council has no comment on this application.

**(d)Development committee decision** – None.

**(e)Decision notice** – (i) PF/15/1789. Loke House, The Green, Edgefield. Subdivision of single detached dwelling into two semi-detached dwellings and creation of new vehicular access. NNDC permit given.

(ii) PF/15/1800. Aldergrove, Ramsgate Street, Edgefield. Alterations and erection of first floor extension to front of dwelling. NNDC permit given.

**(f)Additional information on applications** – None.

**(g)To consider late planning applications** – None.

**(h) To ratify applications made between meetings** – None.

1. **To update and agree a maintenance plan for the Jubilee Playing Field** – EC has repaired the fence, but expressed concern that the damage was done deliberately. The possibility of installing gates across the entrance of the field to deter fly tipping was discussed, but it was noted that the upward slope of the entrance could cause issues. It was agreed that people can park in the church car park if they need to use the field. JS suggested that Councillors meet at the JPF to look at the entrance to see if there is a solution. It was agreed that HM will talk to Chris Norton to see if he has any telegraph poles which could be used as gate posts. Phil Borley will quote for installing a gate and JS confirmed he has a gate he could donate.
2. **An update on the Ramsgate Street culvert** – JS confirmed that the local residents will pay for a grille similar to the Highways design, but at £350 it is a fraction of the cost. It will not be fixed to the culvert, but will lean against it. It has been made, and is being galvanised. JS asked that the Clerk write to the landowners along the ditch to remind them of their responsibilities in keeping their sections clear. It was agreed she will also write to landowners along the footpaths to remind them to keep footpaths clear.
3. **An update on broadband improvements** – Fibre optic broadband is now up and running in the village. DR advised that Ramsgate Street is on the draft contract for the

next wave of faster broadband rollout. The contract is due to be signed in May, so DR is hopeful that Ramsgate Street will be included. However, the implementation date is likely to be up to two years. In the meantime, residents can still apply for the voucher scheme for satellite broadband.

2.

**11**. **To discuss and if necessary formulate a response to the Norfolk County Council Local List for Validation of Planning Applications Consultations Draft** – There was no comment from the Parish Council.

**12**. **To report Highways issues** – EE has passed a number of items to the Clerk, including concern about the cut of the hedge done by Stody. It has been cut, but the finish is not brilliant as it was done by a flail cutter after not being cut for many years. The Clerk will ask the Highway Rangers if they can cut the bottom when doing the verges, and she will write to Stody to thank them for cutting the hedge. It was noted that the potholes at the top of Pecks Lane, and near the church have got very bad. It was agreed that the Ramsgate Street culvert will be a standing issue on the list of Highway Ranger jobs. The 40mph sign on the left hand side of the road coming from Holt, past Valley Farm is broken.

**13**. **To discuss the possibility of a community Speedwatch group** – EE was not present at the meeting. There are currently 5 volunteers, so ideally 3 more are needed. A

 Parishioner offered to contact some people to see if they would also be interested. A parishioner asked if a request for volunteers could be put in the newsletter, but SL advised that there are not enough articles to print another edition yet. The future of the newsletter was discussed and it was agreed that this will be on the next agenda.

 Phil and Lin offered to go to houses along Norwich Road to see if they would like some of the wheelie bin stickers.

**14**. **Report from David Ramsbotham, County Councillor** – DR explained the political makeup at NCC currently, and how it could soon change. DR reported that there are savings of £42million in the 2016/17 budget, and that the budget is £287million less than 5 years ago. There will need to be further savings of £50-60million over the next 2 years. The NDR was discussed, and DR reported that there are approximately 20,000 houses planned along the route. Devolution was also discussed. A parishioner asked about the change of responsibilities involved with devolution. DR confirmed that the Government will have less responsibility, but will still be in control of finances. The parishioner also queried planning committee procedures and DR explained them.

**15**. **Report from Georgina Perry-Warnes, District Councillor** – None.

**16**. **Correspondence** – The Clerk reported that she has received an email from NNDC to advise that all planning application will now only be sent electronically. It was agreed

that the Clerk will write to the Village Hall to suggest that they get a broadband connection to the village hall, so applications can still be shown at meetings.

**17. Matters for further discussion** – It was agreed that Councillors will meet at the JPF at 5pm on 29th March 2016.

**18. Date of next meeting** – Monday 18th April 2016, at 7pm. It was agreed The Annual Parish Meeting will be held before the Annual Parish Council Meeting, at 6:30pm.

**17**.  **To close the meeting** – There being no further business, the meeting closed at 8:42pm.

Signed: Dated:

3.