**EDGEFIELD PARISH COUNCIL**

**Minutes of the Parish Council Meeting held in the Village Hall,**

**Monday 19th September 2016, 7:00pm**

 **Present:** Mark Cook (vice Chair) Emma Cletheroe

 Eric Earnshaw Harrie Morshuis

 Suzanne Longe Kirsty Cotgrove (Clerk)

 + 4 parishioners

A parishioner asked if the SAM2 is now operating well. The Clerk reported that yes, it is now operational, and JS is working towards getting the information into excel.

A parishioner asked if the plan is to store the SAM2 equipment in the hall. The Clerk advised that yes, this is the long term intention.

1. **Chairman’s welcome & apologies for absence** – MC welcomed everyone and apologies were noted on behalf of John Seymour, Anne Harrup, David Ramsbothsm (County Councillor) and Georgie Perry-Warnes (District Councillor).
2. **Statements of pecuniary or prejudicial interests** - None.
3. **To approve the minutes of the Parish Council meeting of Monday 15th August 2016** – the minutes were approved and signed (prop. SL & sec. EE).
4. **Matters arising not covered elsewhere on the agenda** – None.
5. **Police Report** – The Clerk read a brief report to state that there were 4 calls to the police, resulting in 1 reported crime of a public order offence.

**6. Finance**

**(a)Payments**

The following payments were approved and the cheques were signed. (Prop SL, Sec HM)

1. Kirsty Cotgrove – Clerk net salary Sept £ 186.55
2. PC World Business – Clerk’s laptop £ 363.86

**(b)Receipts**

None.

**7. Planning**

**(a)Permission for Development** –None.

**(b)Refusal of permission** – None

**(c)Applications** – None.

**(d)Development committee decision** – None.

**(e)Decision notice** – PF/16/0815 & LA/16/0816. Old Hall Farmhouse, Rectory Road, Edgefield, NR24 2RJ. Conversion of barns to form four dwellings (revised schemes PF/15/1200 & PF/15/1201 refers – NNDC consent given.

**(f)Additional information on applications** – None.

**(g)To consider late planning applications** – None.

1.

**8. To update on the damage to the bus shelter on the green** – Norman Lawrence has very kindly repaired the damaged tiles on the roof of the bus shelter. SL proposed to reimburse Mr Lawrence for the materials and all agreed. EE has spoken to a parishioner and requested that he repair the guttering, and he has agreed to do so, at no cost to the Parish. The signs are on order.

**9. To feedback on Norman Lamb MP’s village surgery visit** – MC reported that he raised two issues with Mr Lamb. Firstly, that only half the village have fast broadband. Mr Lamb has written to BBFN & the MP responsible and copied MC in on the letters. Secondly, that although Broadland Housing got planning permission for the affordable housing development, nothing has happened since, as they are waiting on planning permission for the development at Binham to fund the other developments. Mr Lamb has written to the Chief Executives of Broadland Housing and NNDC to ask why there are delays. EC noted that Mr Lamb is very good at responding to concerns.

*Keith Clarke (PCSO) arrived at 7:15pm*

1. **Police Report** – KC advised that he was very pleased to see the Speedwatch in operation. He asked what has happened regarding the damage to the bus shelter, and EE advised that the situation is now in hand. SL asked if there is a possibility of patrols in an area of the village where there has been suspicious activity, KC agreed that this can be arranged.

*Keith Clarke left the meeting at 7:20pm*

**10. To report on Highway issues** – A number of issues were identified. The Clerk will report them to highways. A parishioner advised that there are 2 trees overgrowing the footpath. He will supply the house names to the Clerk who will contact the owners and request they are cut back.

**11**. **An update on the proposed Community Speedwatch group** – EE reported that there was a full turnout of 8 for the training last week. As email communication is required, Lin Pateman has kindly offered to step in and act as co-ordinator. It was requested that heavy duty winter coats could be purchased as the ones supplied are not suitable for the winter. They will cost approximately £16 each. MC suggested that the Clerk contact NNDC to see if the Big Society fund could cover the costs for these and other winter equipment. The Clerk will see if this is available.

**12**. **To update on the SAM2 sign** – MC read an email from JS to state that the data will be available soon, and the SAM2 is now working well.

**13**. **Report from David Ramsbotham, County Councillor** – None.

**14. Report from Georgina Perry-Warnes, District Councillor** – The Clerk read a report from GPW, who is still unable to attend due to illness. She covered devolution, the resignation of 3 of the senior management team, new housing, Green Build, Big Society Fund applications, a planning application for a car park in Cromer, the Electoral Revie of boundaries, and the SNAP meeting.

**25. Correspondence** –

None.

**21**. **Matters for further discussion** – MC reminded everyone that the next pond clearing session is on 29th September. It was agreed to start at 5pm, instead of 6pm due to

2.

the nights drawing in.

The Clerk advised that she will be preparing the budget for the November meeting. If Councillors have any requests or plans which will need funding, please could they report at the next meeting.

**20. To agree the date of the next meeting** – Monday 17th October 2016, 7pm.

**21**. **To close the meeting** – There being no further business, the meeting was closed at 7:45pm.

Signed as a correct record: Date:

3.