**EDGEFIELD PARISH COUNCIL**

**Minutes of the Parish Council Meeting held in the Village Hall,**

**Monday 22nd June 2015, 7:00pm**

 **Present:** John Seymour (Chair) Emma Cletheroe (vice chair)

 Eric Earnshaw Mark Cook

 Anne Harrup Suzanne Longe

 Georgina Perry-Warnes (NNDC) Kirsty Cotgrove (clerk)

 + 5 parishioners

1. **Chairman’s welcome & apologies for absence** – The Chairman welcomed everyone and apologies were noted on behalf of David Ramsbotham & Harrie Morshuis.

A parishioner asked where the SAM2 sign has been installed. JS advised that it has not yet been ordered or installed. The parishioner then asked if the breakdown of costs had been obtained. JS confirmed that this will be discussed in the meeting.

A parishioner asked what the Parish Council’s insurance covers. It was agreed the clerk will find out and let the parishioner know.

1. **Statement of pecuniary or Prejudicial interests** – none.
2. **To approve the minutes of the Parish Council meeting of Monday 18th May 2015** – the minutes are approved and signed (prop. SL & sec. EC).
3. **Matters arising not covered elsewhere on the agenda** –There has been some fly tipping on the Jubilee Playing Field. It was discussed if NNDC will collect, as it is on private land. GPW will find out and let the clerk know.

Ed Mumford-Smith has sent JS an email asking for the Parish Council’s support of Broadland Housing’s pre application to NNDC. JS asked GPW if she has heard anything about the application. GPW advised that as it is in pre planning, she has not heard. She expressed an interest in attending any meetings regarding the housing development and confirmed that NNDC’s priority is low cost housing. It was agreed that the Clerk will write to NNDC to state the PC believe the development will not cause any harm to the environment and will only benefit the Village.

JS asked Phil Borley to raise the cut slightly of the grass on the green, and Mr Borley agreed.

 **5. Police Report** – The clerk read a short report which advised that in the last month there were three calls to the Police for information purposes only, and no crimes were reported.

1. **Finance**

**(a)Payments**

The following payments were approved and the cheques were signed. (Prop SL, Sec MC)

1. Kirsty Cotgrove – Clerk net salary (May & Jun) £ 373.10
2. EDF Electricity direct debit £ 27.00
3. Came & Company (liability insurance £ 742.42

1.

**(b)Receipts**

(i) Recycling credit from NNDC £ 124.92

1. **Planning**

**(a)Permission for Development** –None.

**(b)Refusal of permission** – None

**(c)Applications** – PF/15/0693. Removal of condition 4 of planning permission PF/10/1199 to permit use of annexe for independent residential use. The Stables, Street Farm Annexe, Ramsgate Street, Edgefield, NR24 2AX. The legislation was discussed and the Clerk advised the Council of the planning considerations. It was agreed that the Council have no comment.

**(d)Development committee decision** – None.

**(e)Decision notice** – None

**(f)Additional information on applications** – None.

**(g)To consider late planning applications** – None.

1. **Update on the Parish Partnership grant application** – The kit and grant allocation was discussed. It was confirmed that three quotes were requested and two received, with the third not responding. The two quotes were both approximately £3800. A parishioner questioned the costings as he has received a comparable quote for £300. JS asked for the details but the parishioner refused. The parishioner asked for a copy of the quotes and was handed a copy.

The gates were discussed. There are three choices of colour; dark oak, light oak or white. After lengthy discussion, it was agreed on white. The sign colours were discussed. The opinion of Councillors and parishioners was that yellow would be preferred, but JS advised that NCC only use yellow in high accident risk areas, and grey would be used, as the majority of Edgefield’s accidents are outside the 30mph zone. JS advised that the gates at the North of the Village may not be installed yet, as the 30mph zone may be increased if the housing development goes ahead. The Clerk will contact Steve White to request a complete quote and colours etc. and circulate it to Councillors. JS advised that the full precept increase is not needed as the grant was obtained, but cannot be returned as NNDC would charge the PC to re-bill households, and this would cost thousands.

1. **To discuss the work plan for the village pond** –AH advised that the work plan is on hold, as there is the possibility of a great crested newt in the pond, as she was informed a parishioner put one in there. EE asked if any had been seen. AH advised no, but she is not allowed to look, as a license is required to do so. AH explained that these newts spend more of the year in the water, and has been advised that work would not be able to take place in the water until November, which would cause problems for the digger. The process of obtaining a license was discussed, involving a survey which must be carried out by a licensed person, ideally before the end of June. AH advised that someone from NARG will give advice, as there will be a charge for the survey. JS suggested that the Clerk should write to the parishioner to ask for evidence of the sighting / placing of the newt in the pond, and explain that the maintenance will be disrupted. EE will visit the parishioner.
2. **To discuss and agree maintenance for the oil tank at the Village Hall** – JS read Jeff Witts’ email. JS advised that the Oil tank is the Village Hall Committee’s responsibility. The tank is too close to the pond, but this is unavoidable, as it also needs to be a

2.

 certain distance from the Hall. JS suggested that the PC should offer a contribution towards the cost of the necessary work. All agreed. The Clerk will contact Jeff to advise.

1. **Report from John Ramsbotham, County Councillor** –None.
2. **Report from Georgina Perry-Warnes, District Councillor** - GPV advised that there is not much to report. In response to a query at the previous meeting regarding the acceptable size of extensions, it is site specific, and should be subordinate to the original property. All the information is in the Local Development Framework, H08. There is a Duty Officer at NNDC who can offer advice on Monday, Tuesday and Friday mornings and Wednesday and Thursday afternoons. Their number is 01263 516158. The change to the Composting site discussed last month received no objections.
3. **Correspondence** – JS read an email sent by a parishioner regarding the Stody Barns which would get a new access road if the BH development goes ahead. JS has responded to the parishioner to confirm that Stody are only getting a set price per plot for their land, which is less than development prices. NNDC have also advised John that Stody would probably get permission to develop the barns with the existing access, so a new access would make no difference. If the Housing Development goes ahead, there will be no more development permitted in the village, so they would only be able to convert the barns.
4. **Dates of next meetings** – Monday 20th July 2015.

There being no further business, the meeting closed at 8:10pm

Signed by:

Date:

3