**EDGEFIELD PARISH COUNCIL**

**Minutes of the Parish Council Meeting held in the Village Hall,**

**Monday 24th April 2017, 7:00pm**

 **Present:** John Seymour (Chair) (JS) Mark Cook (MC)

 Eric Earnshaw (EE) Suzanne Longe (SL)

 Anne Harrup (AH) Keith Clarke (PCSO)

David Ramsbotham (NCC) (DR) Kirsty Cotgrove (Clerk) + 2 parishioners

 **Parishioners comments** – None.

1. **Chairman’s welcome & apologies for absence** – JS welcomed everyone and apologies were accepted for Harrie Morshuis & Georgie Perry-Warnes (GPW).
2. **Statements of Pecuniary or Prejudicial interests, and dispensations to speak** – None.
3. **Police Report** **–** KC reported that the crime figures are now produced centrally, so show a large area and not just Edgefield. How crimes are reported was discussed. KC has received a report of fly tipping, which he requested to be sent to NNDC to deal. He will request that cybercrime be included in the crime figures.

KC left the meeting at 7:10pm

1. **To approve the minutes of the Parish Council meeting of Monday 20th March 2017** –The minutes were agreed as a true record of the meeting, and were duly signed. Prop MC, sec EE, all agreed.
2. **Matters arising, not covered elsewhere on the agenda** – EE reported a number of highways issues that have still not been dealt with; including potholes, blocked drains on Sweetbriar Lane, and the village gates not having been cleaned properly. It was agreed to discuss in item 11.
3. **Finance** -

**(a)Payments**

The following payments were approved. (Prop SL, Sec MC)

1. Kirsty Cotgrove – Clerk net salary Apr (via S.O) £ 186.55
2. Phil Borley – JPF fencing £1018.12
3. NALC subscription £ 115.06

**(b)Receipts**

None.

**7. Planning**

**(a)Permission for Development** –None.

**(b)Refusal of permission** – None.

 **(c)Applications** – PF/17/0566. Installation of packaged sewerage treatment plant to serve dwellings known as The Old Dairy & Gooseflight, Edgefield Hall, Holt Road, Edgefield, NR24 2RS. This application was discussed. It was agreed that the application is a technical issue best dealt with by NNDC. The Parish Council had no comment to make.

**(d)Development committee decision** – None.

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**(e)Decision notice** – PF/15/1223. Land off Rectory Road and Holt Road, Edgefield. Erection of twenty-two residential units (class C3), with associated highway and landscape works. NNDC permit given.

**(f)Additional information on applications** – None.

**(g)To consider late planning applications** – None.

**(h)To ratify applications made between meetings** – PF/17/0444. Erection of two storey rear extension. 1 Dotsel Cottages, Norwich Road, Edgefield, NR24 2AS. The PC had not objection to this application.

MC reported that at the Pigs a section of hedge had been removed, initially for temporary access to the transformer. There is now a permanent footpath there, which was not included on the plans. The Clerk will contact NNDC to confirm they are happy with a pedestrian access there.

**8. To agree and sign policies** – The following policies were agreed and signed as necessary:

 (i) Financial Risk Assessment

 (ii) Financial Regulations

1. Annual Review of the Effectiveness of Internal Control
2. Annual Review of the Effectiveness of Internal Audit

**9**. **To update on the Hornsea windfarm consultations** – SL, MC and the Clerk attended the recent Parish Council briefing evening at the NNDC offices. It was generally felt the Dong have already made up their minds, and to an extent agreed routing with the Local Authority. The cabling was discussed and it was agreed that the booster station details were very vague. It was agreed this will be discussed further at the Annual Parish Meeting in May, when a representative of Dong Energy will be attending.

**10**. **To feedback on the SAM2 data and to agree the use of the laptop and data by the Speedwatch group** – The Speedwatch group have requested access to the SAM2 laptop to obtain data to pass to the police etc. JS advised that the insurance will only cover the laptop if it is with a Councillor or employee. If Office could be obtained for the laptop, JS could send all data to the Speedwatch group. It was agreed that the Clerk will see if a grant can be obtained for the purchase, otherwise Microsoft Office will be purchased from PC funds.

**11**. **To report on Highways issues** – Further to item 4, it was agreed that the Clerk will report the potholes and blocked drains on Sweetbriar Lane to Highways. She will also ask if the gates have been cleaned, and request strimming be done around them. If the gates have been cleaned, the Clerk will comment that they have not weathered well, as they are still stained green.

**12. Report from David Ramsbotham, County Councillor** – DR reported that the PCC has now decided to deploy speed units to A & B roads in Norfolk. DR will continue to request that they be deployed to C roads as well. The budget has been passed at County Hall, and savings have been made, although further savings will be needed, as all Government funding will be withdrawn by 2020.

**13. Report from Georgina Perry-Warnes, District Councillor** – The Clerk emailed a report to Councillors.

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**14. Correspondence** – None.

**15**. **Matters for further discussion** –EE advised that will be resigning imminently. The process following a resignation was discussed. The PC gave thanks to EE for all his hard work over the years as a Parish Councillor.

**17. To agree the date of the next meeting** – Monday 22nd May 2017, if Emily Woolfenden from Dong Energy can attend. Annual Parish Council Meeting at 6pm and Annual Parish Meeting at 7pm.

**18**. **To close the meeting** – There being no further business, the meeting closed at 8:45pm.

Signed as a correct record: Date:

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