**EDGEFIELD PARISH COUNCIL**

**Minutes of the Parish Council Meeting held in the Village Hall,**

**Monday 16th April 2018, 7:00pm**

**Present:** John Seymour (Chair) (JS) Harrie Morshuis (HM)

Anne Harrup (AH) Lin Pateman (LP)

Suzanne Longe (SL) Emma Cletheroe

Kirsty Cotgrove (Clerk)

5 parishioners

**Parishioners comments** - None.

**1. Chairman’s welcome and apologies for absence** – JS welcomed everyone and apologies were received and accepted for Mark Cook, Steffan Aquarone (County Councillor) and Georgie Perry-Warnes (District Councillor).

**17. To update on Community Speedwatch** – LP reported that Speedwatch continues to operate well. On 5th May there is a Norfolk Speedwatch campaign, and all groups in Norfolk are being encouraged to go out that morning. Norfolk police are supporting the scheme by attending regularly. A monthly report is sent to LP to inform of prosecutions etc.

**2. Statements of pecuniary interests, and dispensations to speak** – None.

**3. To approve the minutes of the Parish Council meeting of Monday 19thMarch2018** – The minutes were accepted as a true record of the meeting and were duly signed (prop. LP, sec. SL).

**4. Matters arising not covered elsewhere on the agenda** – The Clerk reported that there was only one response to the newsletter article regarding the Community Bus idea. It was agreed not to pursue this any further.

**5. Police report** – The Clerk had received an email report to state there was one crime of a burglary reported.

**6. Report from Steffan Aquarone, County Councillor** – SA had sent his apologies, with a request to contact him if anyone has any queries or issues.

**7. Report from Georgie Perry-Warnes, District Councillor** – GPW had emailed a report, which was circulated to Councillors prior to the meeting. An article in the North Norfolk News regarding the sale by NNDC of land behind Rectory Road was queried. The Clerk will contact GPW and JS will contact Broadland Housing for clarification.

**8. Finance:**

**(a) To approve the monthly financial statement** – The Monthly financial statement had been circulated prior to the meeting. It was duly approved.

**(a) Payments** The Following payments were approved (prop. LP, sec HM):

(i) K Cotgrove – Clerk’s April salary (via SO) £203.45

(ii) NALC – Annual subscription renewal £149.09

1.

(iii) NPT&S subscription £ 50.00

(iv) Edgefield Village Hall – fuel bills £750.25

The letter authorising the increase in the standing order for the Clerk’s salary was agreed. It was agreed the Clerk will contact the Village Hall to ask why there is such an increase in fuel bills from the previous year.

**9. Planning –**

1. **Permission for development** – None.
2. **Refusal of permission** – None.
3. **Applications** – (i) CL/18/0532. Field End, Dotsel Cottages, Norwich Road, Edgefield. Certificate of lawfulness for existing use of building as a single dwelling house. The PC have no comment on this application.
4. **Development committee decision** – None.
5. **Decision notice** – None.
6. **Additional information on applications** –None.
7. **To discuss late planning applications** – None.
8. **To ratify applications made between meetings** – None.

**10. To update on the Limekiln Lane footpath application** – The application has gone to NCC and Stody Estates have received the paperwork. The Enclosures Act evidence was discussed.

**11. To update on the Hornsea windfarm project** – SL attended the briefing on 20th March. Some information should have been emailed to the Clerk, but nothing has been received. The Clerk will chase. Lighting and screening of the booster station was discussed, and Orsted confirmed at the briefing that the possible noise will be well within regulations.

**12. To declare the Parish Council as exempt from external audit** - The Clerk explained the new procedure for smaller Councils. It was agreed to sign the declaration of exemption in Part 2 of the AGAR (prop. HM, sec. EC). The declaration was duly signed.

*LP left the meeting at 7:30pm*

**13. To agree Fuel Fund nominations** – Eric Earnshaw was nominated at the February meeting, but this was not reflected in the minutes. It was agreed to nominate Eric Earnshaw to the Fuel Fund (prop. JS, sec. EC).

**14. To approve policies** – The following policies were approved, and signed as necessary:

(i) Annual review of internal audit

(ii) Annual review of internal control

(iii) Asset register

(iv) Financial Risk Assessment

(v) Financial Regulations

**15. To discuss a Norfolk Day event in the village** – Jeremy Goldney advised he received no responses from the newsletter article. His plans for the day were discussed. He will approach more people and update at the May meeting, where a final decision must be made.

**16. To report on Highways issues** – A large pothole at the junction of Rectory Road and Church road has still not been filled. Sweetbriar Lane drains are blocked again. The Clerk will also ask for the culvert to be checked and will write to field owners bordering the ditch now ownership has been confirmed.

2.

Not all of the hedges along the footpaths have been cut. The Clerk will send another letter to the landowner.

The SAM2 laptop software and virus protection needs updating, so JS has taken it in to be done.

**18. Correspondence** – None.

**19. Matters for further discussion** – JS has been asked by the Fuel Fund if a third Parish Council nomination is possible, rather than a Clergy trustee. JS expressed concern if the Parish Council Trustees were to become the majority, and expressed a preference that the Clergy trustee become a co-opted one instead. Jeremy Goldney will obtain advice from the Charity Commission.

A parishioner asked why there are no speed restrictions along Ramsgate Street. It was confirmed that the issue has been raised with Highways on many occasions, most recently in January / February, and there is unfortunately no possibility of a 30mph speed limit.

**20. To agree the date of the next meeting** – 21st May 2018 (Annual Parish Meeting 6:30pm, Annual Parish Council Meeting 7pm). The Clerk will confirm that the Community Orchard volunteers can attend.

**21. To close the meeting** There being no further business, the meeting was closed at 8pm.

Signed as a correct record by: Date:

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