**EDGEFIELD PARISH COUNCIL**

**Minutes of the Parish Council Meeting held in the Village Hall,**

**Monday 19th February 2018, 7:00pm**

**Present:** John Seymour (Chair) (JS) Mark Cook (Vice Chair) (MC)

Anne Harrup (AH) Lin Pateman (LP)

Suzanne Longe (SL) Kirsty Cotgrove (Clerk)

12 parishioners

**Parishioners comments** – A parishioner outlined a proposal for a community orchard on the Jubilee Playing Field. She asked if she can prepare a more detailed proposal to send to the Charity Commission, as the original aims of the trust can no longer be met.

A parishioner asked what the charity is, who the trustees are and why it was set up. JS explained the history of ownership and donation of the land, and that there are strict constraints on the use.

A parishioner asked about common land in Edgefield.

A parishioner asked about the Stody permissive path scheme.

**1. Chairman’s welcome and apologies for absence** – JS welcomed everyone and apologies were received and accepted for Emma Cletheroe, Harrie Morshuis, Steffan Aquarone (County Councillor) & Georgie Perry-Warnes (District Councillor).

**2. Statements of pecuniary interests, and dispensations to speak** – None.

**3. To approve the minutes of the Parish Council meeting of Monday 15th January 2018** – The minutes were accepted as a true record of the meeting, and were duly signed (prop. AH, sec. MC).

**4. Matters arising not covered elsewhere on the agenda** – None.

**10. To consider a community orchard at the Jubilee Playing Field** – JS explained that the Parish Council have asked several times over the years to change the aims of the charity, but the Charity Commission have stated that the aims cannot be changed. They have previously stated that the aims must remain the same, or the land sold, and proceeds given to a charity with the original aims. Woodland with open areas has been explored in the past. It was noted that as it is being used now, should a playing field be required in the future, it would be easy to restore. If trees are planted, it would be very difficult to restore to a playing field. It was agreed that the parishioner will pass an article to the Clerk for inclusion in the Edgefield Extra, and prepare a more detailed proposal for the Annual Parish Meeting in May. AH will liaise with the parishioner also.

**12. To update on the Stody permissive footpaths** – As agreed, JS has signed the amended contract, as have Briningham and Stody. The two dog walking areas have been retained, along with a small number of footpaths. The purpose of the agreement was discussed, and the Parish Council’s ‘responsibilities’ were discussed. It was noted that there was no cost to the Parish Councils. JS was thanked for his work in this matter.

**11. To update on the Hornsea Windfarm Project** – The February newsletter is out, which shows the finalised route. Screening for the booster station is also included. Speeding within the parish was discussed, and concerns were raised at the speed of traffic along Ramsgate Street. The Clerk will contact

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Highways to request a 30mph limit.

*4 parishioners left the meeting at 8:01pm*

**5. Police report** – The Clerk had received an email report to state there was one crime in the Parish in the last month (attempted burglary).

**6. Report from Steffan Aquarone, County Councillor** – There was no report, but SA has been in contact with the Clerk to advise that he is still investigating ownership of the land bordering the culvert.

**7. Report from Georgie Perry-Warnes, District Councillor** – GPW had emailed a report, which was circulated to Councillors prior to the meeting.

**8. Finance:**

**(a) Payments** The Following payments were approved (prop. MC, sec LP):

(i) K Cotgrove – Clerk’s February salary (via SO) £186.55

(ii) North Norfolk Farm Machinery – lawnmower service £122.12

**(b) Receipts** The following receipt was noted:

(i) G Kinsley – rental of the Camping Ground £380.00

**9. Planning –**

1. **Permission for development** – None.
2. **Refusal of permission** – None.
3. **Applications** – (i) PF/18/0101. Old Street Farm, Ramsgate Street, Edgefield. Conversion of agricultural building and external alterations including new roof, to form dwelling for a holiday let. It was agreed by a vote (1 support, 3 no objection 1 object) the Parish Council have no objection to this application.

(ii) PF/18/0205. 2 Dotsel Cottages, Norwich Road, Edgefield. Erection of two storey front and side extension with part single storey front extension. The Parish Council support this application.

(iii) PF/18/0178. Glaven Cottage, Holt Road, Edgefield. Erection of two storey rear extension and single storey rear extension. The Parish Council have no comment on this application.

1. **Development committee decision** – None.
2. **Decision notice** – None.
3. **Additional information on applications** –None.
4. **To discuss late planning applications** – None.
5. **To ratify applications made between meetings** – None.

**13. To approve a data protection policy** – The policy had been sent to councillors via email prior to the meeting. Adoption of the policy was proposed by JS, sec, MC, all agreed. The file retention procedure was discussed.

**14. To discuss the Jubilee Playing Field** – HM had removed some of the fly tipped waste. When a parishioner started to remove the remainder, they discovered correspondence inside with a name and address on. The Clerk has reported this to NNDC for action.

**15. To report on Highways issues** – A large number of potholes were identified for the Clerk to report to Highways. JS reported that Turkey Lane has never been declassified from a public highway, so the Parish Council are attempting to get the right of way added to the definitive map. Other possible rights of way

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were discussed. A parishioner and AH will look into the routes. The common land in Edgefield was discussed. It was confirmed that the Parish Council tried to register all three surveyors plots, but were only allowed to register the Briston Road one.

**16. To update on Community Speedwatch** – LP reported that finance has been found, to purchase all Speedwatch groups a new speed gun each. Winter coats have been ordered. The SAM2 will be moved to a new location. LP will pass a short report to the Clerk to include in the Edgefield Extra.

**17. Correspondence** –

(i) There has been a resignation from the Fuel Fund Trust, and the Parish Council must nominate a replacement. JS nominated Jeremy Goldney, sec SL, all agreed. There has also been a resignation from the Cottage Trust. LP nominated SL, sec AH, all agreed.

(ii) Two parishioners have requested petitioning Norwich Diocese to ask for a mobile phone mast on the church, following a change in policy from the Church of England. The Clerk will contact the Diocese. It was also agreed that the Clerk will ask SA to investigate the community purchase of a mobile phone mast.

**19. Matters for further discussion** – There is still a pane of glass missing from the phone box. The Clerk will attempt to find a replacement.

**20. To agree the date of the next meeting** – Monday 19th March 2018.

**21. To close the meeting** There being no further business, the meeting was closed at 8:55pm.

Signed as a correct record by: Date:

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