**EDGEFIELD PARISH COUNCIL**

**Minutes of the Parish Council Meeting held in the Village Hall,**

**Monday 19th March 2018, 7:00pm**

**Present:** John Seymour (Chair) (JS) Mark Cook (Vice Chair) (MC)

 Anne Harrup (AH) Lin Pateman (LP)

 Suzanne Longe (SL) Emma Cletheroe

Harrie Morshuis Kirsty Cotgrove (Clerk)

 Steffan Aquarone (NCC)

2 parishioners

**Parishioners comments** - None.

**1. Chairman’s welcome and apologies for absence** – JS welcomed everyone and apologies were received and accepted for Georgie Perry-Warnes (District Councillor).

**2. Statements of pecuniary interests, and dispensations to speak** – None.

**3. To approve the minutes of the Parish Council meeting of Monday 19th February 2018** – The minutes were accepted as a true record of the meeting, and were duly signed (prop. MC, sec. SL).

**4. Matters arising not covered elsewhere on the agenda** – The Clerk contacted Highways regarding a 30mph speed limit, but has been advised that it is not possible, for a number of reasons. NNDC are looking into the fly tipping at the JPF.

**5. Police report** – The Clerk had received an email report to state there was one crime reported, which is currently under investigation.

**7. Report from Georgie Perry-Warnes, District Councillor** – GPW had emailed a report, which was circulated to Councillors prior to the meeting.

**8. Finance:**

 **(a) Payments** The Following payments were approved (prop. MC, sec LP):

 (i) K Cotgrove – Clerk’s March salary (via SO) £186.55

 (ii) Alan Boswell – JPF liability insurance £290.00

**9. Planning –**

1. **Permission for development** – None.
2. **Refusal of permission** – None.
3. **Applications** – (i) PF/18/0384. Fairfield, Sands Loke, Edgefield. Demolition of existing bungalow & erection of 2 storey detached dwelling & garage. The Parish Council had no objection to this application
4. **Development committee decision** – None.
5. **Decision notice** – None.
6. **Additional information on applications** –None.
7. **To discuss late planning applications** – None.
8. **To ratify applications made between meetings** – None.

1.

**6. Report from Steffan Aquarone, County Councillor** – The budget has been passed, and amendments were defeated. The proposed cuts to bus subsidies and gritting were reversed. There is still a possibility of cuts to mobile libraries next year. SL queried if the free parking has been taken away in Holt near the church. SA will ask Sarah Butikofer, the County Councillor for Holt. JS asked about the draft Norfolk Access Improvement Plan. It was agreed to put this on the next agenda.

*SA left the meeting at 7:13pm.*

**10. To update on the Jubilee Playing Field** – JS has looked into the Charity Commission & Trust documents again, and cannot see anywhere that the objectives can be changed. The Terms of Reference can’t be changed, as the Trustees didn’t set up the trust. It was agreed that the Community Orchard group will be asked for an absolute proposal including the area to be covered, funding, maintenance and the long-term plan. Once this is received, the PC will make a decision and then take the proposal to the Charity Commission to see if permission can be obtained to change the objectives.

**11. To update on the Hornsea windfarm project** – There is a Parish briefing on 20th March, which LP will try to attend.

**12. To update on the Surveyors plots** - The Clerk is still attempting to clarify ownership.

**13. To update on Stody permissive footpaths** – The Clerk has prepared the forms to send to Stody Estate and NCC. A query was raised about the path beside the council houses on Norwich Road. The Clerk will investigate with NCC.

*JS left the meeting at 7:30pm. MC took over as Chairman,*

**14. To consider membership of the Norfolk Parish Training and Support** – The Clerk had previously emailed a link to NPT&S, and requested that the PC join for the year. The subscription will be in the region of £50. Prop. SL, sec. LP, all agreed.

**15. To approve the following policies** – The following policies were approved, and signed as necessary (prop. HM, sec. LP, all agreed)

 (i) Standing Orders

 (ii) Risk Management Policy

**16. To discuss a Norfolk Day in the village** – Jeremy Goldney has prepared an article for the Edgefield Extra. LP asked if the village Hall committee have been approached. JG confirmed they will be happy for the hall to be used, but may not get involved, as the event is shortly after Edgefest. JG proposed setting up a steering group, volunteers for before the day, and volunteers for the day itself. It is hoped that local businesses can get involved too.

**17. To report on Highways issues** – A large pothole was reported on the junction of Hunworth Road and Rookery Lane.

**18. To update on Community Speedwatch** – LP reported that a new speed gun has been provided, and is working well. The Safety Camera Team attended last week, and caught 5 people speeding. LP is attending the Annual Co-Ordinators Day next week. The SAM2 sign has been moved.

2.

**19. Correspondence** – (i) NNDC New Ward Boundaries – The Clerk has received confirmation of new ward boundaries, from May 2019.

(ii) Historic England WW1 memorial listing – Historic England intend to apply for listed status for the War Memorial on the Green. Ownership is unclear and was discussed. EC will speak to Church representatives. Someone is regularly parking on the grass next to the memorial. It was agreed that the Clerk will speak to Jim Frost and ask him to let groups using the hall know that parking is not allowed on the grass.

**20. Matters for further discussion** – EC reported that the children in the village wanted to thank the Parish Council for the bus shelter. It has been well used in recent poor weather, when the school bus was late.

Nominations for the Fuel Fund are to be included on the next agenda.

**21. To agree the date of the next meeting** – 16th April 2018.

**22. To close the meeting** There being no further business, the meeting was closed at 7:47pm.

Signed as a correct record by: Date:

3.