**EDGEFIELD PARISH COUNCIL**

**Minutes of the Parish Council Meeting held in the Village Hall,**

**Monday 19th November 2018, 7:00pm**

**Present:** John Seymour (Chair) (JS) Mark Cook (MC)

Anne Harrup (AH) Lin Pateman (LP)

Suzanne Longe (SL) Emma Cletheroe (EC)

Kirsty Cotgrove (Clerk)

+ 6 parishioners

**Parishioners comments:**

A Parishioner advised that the developers had closed the footpath through the new development in error. He reported it and it has since been reopened. JS confirmed that the Parish Council have received an apology from Broadland Housing for the error. The Parishioner also reported that Broadland Housing have put some stakes in on the Rectory Road playing field, and he hit his leg on one in the dark. JS will contact BHA to ask them to remove them.

Jeremy Goldney has been working with Steffan Aquarone to arrange a questionnaire regarding speeding in the village. He has found some volunteers and is waiting for SA to come back to him.

A Parishioner thanked volunteers for the work on the pond, and stressed that he feels more work needs to take place. He also commented that the war memorial looks very good.

A Parishioner asked what is happening with registering the common land in the village. It is still with SA, and will be put on the next agenda.

**1. Chairman’s welcome and apologies for absence** – JS welcomed everyone and apologies were received for Harrie Morshuis.

**2. Statements of pecuniary interests, and dispensations to speak** – None.

**3. To approve the minutes of the Parish Council meeting of Monday 15th October 2018** – The minutes were accepted as a true record of the meeting and were duly signed (prop. LP, sec. EC).

**4. Matters arising not covered elsewhere on the agenda** – EC thanked MC for laying the wreath on behalf of the Parish Council at the Remembrance Day service.

**5. Police report** – Graham Gower-Smith had emailed the Clerk prior to the meeting, and advised that there has been an increase in burglaries in second and holiday homes. He asked people to keep an eye out and report anything suspicious. There has also been an increase in heating oil theft.

**6. Report from Steffan Aquarone, County Councillor** –The following report was sent after the meeting:

I'm delighted to report that our campaign to save the mobile library service from drastic cuts has succeeded.  The County Council's proposals are to remove only 92 stops which are those not currently being used, rather than the proposed 725. This is a huge victory for the 7,500 people who rely on this crucial service. Many thanks to the 494 people who signed our petition, as well as the 76 individuals who sent in letters. Now the service is protected we need to make sure it remains frequently used!  Visit <https://bit.ly/2hzlkPF> for routes and timetables.  The mobile library carries books for all ages and tastes. Vodafone have made engineering (i.e. actual) changes that have resulted in four of the fourteen customers I am in touch with in the division about their signal issues reporting an improvement in service. Has your Vodafone service improved?  Are you struggling to get a signal regardless of network?  Get in touch and we'll try to help!  [steffan.aquarone.cllr@norfolk.gov.uk](mailto:steffan.aquarone.cllr@norfolk.gov.uk)

**7. Report from Georgie Perry-Warnes, District Councillor –** The following report was sent after the meeting:

North Norfolk District Council has been pioneering an approach to bring empty homes back into use across the district. Using an ‘enforcement board’ approach the Council has helped to bring hundreds of homes back into use through a wide range of action from working together with owners to support renovations, demolition and re-building to taking enforcement action and undertaking compulsory purchase where owners fail to make positive changes. Currently, less than 1% of North Norfolk’s housing stock is classed as being empty which is below the national average. In the last 12 months, North Norfolk District Council has reduced the number of empty properties by 20%. The second North Norfolk Business Awards are now open for entries. The 2019 awards (#NNBA19) are being organised and hosted by North Norfolk District Council. Judging will take place early in 2019. To enter, please visit [www.north-norfolk.gov.uk/nnba](http://www.north-norfolk.gov.uk/nnba). North Norfolk District Council has announced that the latest Big Society Volunteer Awards will take place at Sheringham Little Theatre on 29th November. NNDC would like to thank everyone who has taken part in the nomination process. North Norfolk District Council has launched its Holt Country Park photography competition. Each month, the council is accepting entries of your photos of the park. The photos must have been taken in the month immediately preceding submission. Each winner will collect a small prize. The winning photographs will be used in a Holt Country Park 2020 calendar. You can submit your images online by using #HCPhotoComp on Twitter or Instagram, or send them to [countryside@north-norfolk.gov.uk](mailto:countryside@north-norfolk.gov.uk) For competition rules, visit [www.north-norfolk.gov.uk/news/2018/holt-country-park-photography-competiton/](http://www.north-norfolk.gov.uk/news/2018/holt-country-park-photography-competiton/) Follow Holt Country Park on Facebook at [www.facebook.com/events/1756767917691832/](http://www.facebook.com/events/1756767917691832/). Universal credit arrived in Cromer Jobcentre Plus from October. Once fully rolled out, universal credit will reach half of all children in the UK. In North Norfolk, there are 5,800 families claiming tax credits (that includes 9,500 children), so a similar number of families are likely to be claiming universal credit eventually. The End Child Poverty coalition produces annual local child poverty statistics. In North Norfolk, 4,357 children, or 26% of all children, are living in poverty. Holt Country Park will be hosting a Christmas trail through the woods on December 19 and 20. Tickets cost £5 per child (parents must accompany children throughout) and can be pre-booked along with parking spaces (£1) at our online booking site accessed via NNDC’s website. North Norfolk District Council has boosted the number of litter pickers available along the coast following the huge popularity and success of the #2minutebeachclean campaign. NNDC provides thick plastic bin bags with hoops and will collect the rubbish the groups find at the beach. It means that more people can use the beach-cleaning equipment. To request the hire of the equipment, call 01263 513811 or email [cleansing@north-norfolk.gov.uk](mailto:cleansing@north-norfolk.gov.uk). Three 6-foot tall Tommy silhouettes have been installed on land belonging to North Norfolk District Council as part of the centenary commemorations of the end of World War One. North Norfolk District Council is also marking the Armistice centenary by giving packets of Flanders poppy seeds to local organisations. The locations of some polling district boundaries and some polling places in North Norfolk could change as part of a regular review which assesses the suitability of where people vote in elections. But before those suggested changes can come into force, a public consultation led by North Norfolk District Council is being held to ask people what they think and whether they have comments or suggestions. Each local authority area is divided into polling districts, with one or more polling districts making up a district ward. A polling place is an area or building within a polling district in which a polling station is situated. A separate process led by the Local Government Boundary Commission for England decided in 2017 that from the next North Norfolk District Council elections in May 2019, there would be 40 councillors representing North Norfolk across 32 wards instead of 48 councillors across 34 wards. As part of the new Review of Polling Districts and Places, the vast majority of polling districts, places and stations in the District are not identified for any change. Of the remaining polling districts, some changes are proposed. All of the information about proposed changes and how you can take part in the consultation can be found at [www.north-norfolk.gov.uk/polling-stations-consultation](http://www.north-norfolk.gov.uk/polling-stations-consultation). The deadline for consultation responses is December 31, 2018.

**8. Finance:**

**(a) To approve the monthly financial statement** – The Monthly financial statement had been circulated prior to the meeting. It was duly approved.

**(b) Payments** The Following payments were approved (prop. SL, sec. EC):

(i) K Cotgrove – Clerk’s November salary (via SO) £203.45

(ii) ICO Data Protection registration renewal £ 35.00

**(c) To agree the 2019-20 budget**

Following discussion, the 2019-20 budget was approved (prop. SL, sec. EC)

**(d) To agree the 2019-20 precept**

Following discussion, it was agreed to increase the precept to £5812, to cover the potential costs of a contested election in May 2019 (prop. EC, sec. EC)

**9. Planning –**

1. **Refusal of permission** – None.
2. **Applications** – PF/18/1897. Holly Lodge, Ramsgate Street Edgefield. Formation of level access and area for car parking with associated retaining walls. The Parish Council had no comment or objection.
3. **Development committee decision** – None.
4. **Decision notice** – None.
5. **Additional information on applications** - None.
6. **To discuss late planning applications** – PF/18/1788, Melrose House, Ramsgate Street, Edgefield. Two storey front extension. The Parish Council had no comment or objection to this application.
7. **To ratify applications made between meetings** – None.

**10. To update on the Limekiln Lane footpath application** – The right of way has been added to the definitive map, so there is now an additional right of way in the village. The Clerk will contact NCC to ask how often it should be cut back and to ask what signage will be added.

**11. To discuss telephone boxes in the village**– The Rectory Road box is in a bad condition. It is not thought to be owned by the PC. The Clerk will investigate, and ask BT to repair if necessary. The Ramsgate Street box was adopted, on the understanding that a Parishioner would look after it, but this has not been done. It was agreed that a request for volunteers to maintain it will be put in the next Edgefield Extra.

**12. To update on the Hornsea windfarm project** – The Parish Council renewed their interest with the Planning Inspectorate, in a joint submission with Corpusty & Saxthorpe Parish Council. The next round of meetings will start on 1st December.

**13. To discuss pond maintenance** –Pond clearing took place on 10th November, where half of the reed bed was removed. The other half will be removed next November, to leave some reeds to improve condition and provide cover for birds in the winter. Half of the vegetation around the pond will be cleared in February, along with some tree work. Pond dipping was done, and was very successful. A nitrate test of the water will be done in February.

**14. To report on community Speedwatch, and to discuss speed reduction in the village** – LP reported that Speedwatch continues successfully. The group was supported by the safety camera team last week, who issued on the spot fines. It was noted that speeding through the village was worse when the traffic lights were in operation at the development site the previous week. It was agreed that the Clerk will contact BHA and ask for prior notification before any future traffic lights. JS received an email from the son of a Parishioner who had an accident whilst leaving her driveway recently. He suggested a SAM2 camera, and speed limit painting on the road, which has previously been rejected by Highways. The Village already has a SAM2 unit operating in the village. It was agreed that the Clerk will reply to advise of this, and to invite him to join the community Speedwatch team. A Parishioner contacted the Parish Council and SA to ask that the 30mph speed limit be extended past the bends to the North of the Village, as 40mph is too fast. It was agreed that the Clerk will write to SA to support him in this, and to advise that BHA also support it.

**15. To update on Highways issues** – None.

**16. To discuss Village Green issues – Parking:**  Despite a sign saying no parking, a few people are still parking on the Green, causing damage. It was agreed that the Clerk will investigate the possibility of locking bollards after discussing with Jim Frost. The triangle is equally vulnerable but is more difficult to resolve, due to parking outside houses next to the Green. Large vehicles have no alternative other than to go across the edge of the Green, as parked vehicles narrow the road. It was agreed that the Clerk will contact Highways to ask for a price for a kerb.

**War Memorial:** JS thanked SL for cleaning and weeding around the memorial prior to the Armistice Day commemorations.

**Grass cutting:** The Parishioner who cuts the grass free of charge, in between contracted cuts, has asked if an additional cut at the end of the season could be added to the contract, as the grass was still growing at the end of this season. Phil Borley is contracted to cut on eight occasions. Following discussion, it was agreed to revisit this next month.

**17. To feedback on the Stody Estate public exhibition re reservoir** – JS attended. He reported that the first hole dug is ready to be used, and the third hole is being investigated to replace the second, which is not useable. A Parishioner asked for the hedge to be cut on the Briston Road. The Clerk will write to Stody.

**15. Correspondence** – (i) NNDC polling district and places review – Edgefield will not be affected.

(ii) Western Link publicity request – A public consultation for potential routes will take place from 26th November. You can view routes and respond at [www.norfolk.gov.uk/nwl](http://www.norfolk.gov.uk/nwl).

**16. Matters for further discussion** – None.

**17. To agree the date of the next meeting** – Monday 17th December 2018.

**21. To close the meeting** There being no further business, the meeting was closed at 8:12pm.

Signed as a correct record by: Date: