

EDGEFIELD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall, Monday 21st May 2018, 8:00pm

Present: John Seymour (Chair) (JS) Mark Cook (MC)
Anne Harrup (AH) Lin Pateman (LP)
Emma Cletheroe
Kirsty Cotgrove (Clerk)
10 parishioners

Parishioners comments – A Parishioner noted that the clock in the church tower is not working, and that it was installed in commemoration of those who died in the first World War. EC advised that the person who repairs and maintains the clock is currently unwell, so unable to repair it. The Church is in conversation with him, to hopefully get it repaired soon. If necessary, a new clockmaker may be found.

A Parishioner asked whose responsibility the maintenance of the Loke is. It was noted that the floor of the footpath is maintained by Norfolk County Council, but the hedgerows are the responsibility of the landowner. It was agreed that the Clerk will write again to the landowner whose land borders the path. There was discussion about the ownership of the common land on Hempstead Road and Holt Hill. The Clerk has requested advice from Georgie Perry-Warnes and Steffan Aquarone to confirm ownership and access rights.

1. (i) Election of Chairman for 2018-19, and declaration of office – JS was proposed by AH, seconded by LP, all agreed. There were no other nominations. The declaration of acceptance of office was signed.

(ii) Election of Vice Chairman for 2018-19, and declaration of office – MC was proposed by JS, seconded by EC, all agreed. There were no other nominations. The declaration of acceptance of office was signed.

Chairman's welcome and apologies for absence – JS welcomed everyone and apologies were received and accepted for Harrie Morshuis, Suzanne Longe, Steffan Aquarone (County Councillor) and Georgie Perry-Warnes (District Councillor).

2. Statements of pecuniary interests, and dispensations to speak – None.

3. To approve the minutes of the Parish Council meeting of Monday 16th April 2018 – The minutes were accepted as a true record of the meeting and were duly signed (prop. LP, sec. EC).

4. Matters arising not covered elsewhere on the agenda – LP reported that NNDC have decided to close the case regarding the fly tipping on the Jubilee Playing Field, due to time delays. This was noted with disappointment. It was agreed that if anyone notices fly tipping in future, to report it asap, and to obtain photographic evidence.

5. Police report – None.

6. Report from Steffan Aquarone, County Councillor – SA had sent his apologies, and had emailed a report.

7. Report from Georgie Perry-Warnes, District Councillor – GPW had sent her apologies, and had emailed a report.

8. Finance:

(a) To approve the monthly financial statement – The Monthly financial statement had been circulated prior to the meeting. It was duly approved.

(b) Payments The Following payments were approved (prop. LP, sec EC):

(i) K Cotgrove – Clerk’s May salary (via SO)	£203.45
(ii) J Boxall – internal audit	£ 50.00
(Zurich Municipal – liability insurance	£690.67

(c) To receive the Internal Auditor’s report – The report was read by the Clerk.

(d) To approve and sign the AGAR Annual Governance Statement 2017-18 – The statement was read by the Clerk. It was agreed (prop. LP, sec. EC) and signed.

(e) To approve and sign the AGAR Accounting Statements 2017-18 – The Statements were read by the Clerk. They were agreed (prop. LP, sec. EC) and signed.

9. Planning –

(a) Permission for development – None.

(b) Refusal of permission – None.

(c) Applications – (i) PF/18/0680. Mount Pleasant, Chapel Hill, Edgefield. 2 storey and single storey extensions to dwelling; conversion and alterations to detached outbuilding to form residential annexe – PC support

(ii) PF/17/1286. Land off Rectory Road & Holt Road, Edgefield. Amendments to previous application – PC no comment.

(d) Development committee decision – None.

(e) Decision notice – None.

(f) Additional information on applications – None.

(g) To discuss late planning applications – None.

(h) To ratify applications made between meetings – None.

10. To update on the Hornsea windfarm project – The Clerk has requested the minutes of the briefing on 20th March but has not been sent them to date. She will continue to chase.

11. To consider future grounds maintenance for Rectory Road playing field – NNDC are re-tendering for contracts and asked the Parish Council if they would like to take over the grounds maintenance for the Rectory Road playing field. It was agreed not to pursue this.

12. To consider future village hall financial donations – To date, the Parish Council have paid for the oil and electricity at the village hall, but the bills have increased substantially in the last few years. Catherine Witts (village hall representative) was in attendance and advised that this was due largely to an increase in hall hire. It was agreed that the Parish Council would like to continue to support village groups. Mrs Witts will arrange a breakdown of hours the hall was hired by village groups over the last year, to see if it would be more cost effective to pay hall hire for the groups, instead of fuel bills.

13. To report on Highways issues – A pothole was reported on the corner of Cross Green & Rectory Road. Sweetbriar Lane drains have still not been cleared. The trench across the road at Potters Barn on the B1149 is uneven. The Clerk will report

14. To update on Community Speedwatch – Continues to operate regularly. The software for the laptop was updated, but now the SAM2 software will not load. JS has contacted Westcotec for new software.

15. Correspondence – (i) SAM2 Parish Partnership survey – The Clerk has received and completed a survey to report how the SAM2 unit is operating.

16. Matters for further discussion – Community orchard – Concerns were raised as to the long-term maintenance of the proposed orchard. It was queried if the objectives could be changed with the Charity Commission. It was agreed that the Parish Council would need to know it is a viable project before looking into it with the Charity Commission. It was agreed to put this on the next agenda.

It was agreed to add the church clock & Norfolk Day event to the next agenda.

Graffiti has been painted on the fence at the JPF, and litter has been left. It was agreed that people will drive in to the car park when out and about, and the Clerk will contact the Police to see if they can drive by when nearby.

A working party for pond maintenance was agreed for 18th June, at 6:30pm.

20. To agree the date of the next meeting – 11th June 2018 7pm.

21. To close the meeting There being no further business, the meeting was closed at 9:18pm.

Signed as a correct record by:

Date: