

## EDGEFIELD PARISH COUNCIL

### Minutes of the Parish Council Meeting held in the Village Hall, Monday 20<sup>th</sup> July 2020, 7pm.

**Present:** Mark Cook (Chair) (MC) Emma Cletheroe (Vice Chair) (EC)  
Anne Harrup (AH) Lin Pateman (LP)  
Jackie Cole (JC) Suzanne Longe (SL)  
Kirsty Cotgrove (Clerk)

**Parishioners comments** – No members of the public were in attendance.

**20/65. Chairman's welcome and apologies for absence** – MC welcomed everyone. Apologies were accepted for Harrie Morshuis, Andrew Brown and Steffan Aquarone.

**20/66. Statements of pecuniary interests, and dispensations to speak** – None.

**20/67. To approve the minutes of the Parish Council meetings of Monday 16<sup>th</sup> March and Monday 18<sup>th</sup> May 2020** – The minutes were approved and signed (prop. EC, sec. SL, all agreed).

**20/68. Matters arising not covered elsewhere on the agenda** – None.

**20/69. Police report** – Newsletters are forwarded to Councillors as and when received.

**20/70. Report from Steffan Aquarone, County Councillor** – SA emailed apologies. His report was sent to Councillors prior to the meeting (appendix A).

**20/71. Report from Andrew Brown, District Councillor** – AB emailed his apologies, and a report was sent to Councillors prior to the meeting (appendix B). Councillors questioned the benefit the Pigs Street Food Market will bring to the village.

**20/72. Finance:**

**(a) To approve the monthly financial statement** – The Monthly financial statement and budget update had been circulated prior to the meeting. They were duly approved (prop. SL, sec. EC)

**(b) Payments** - The Following payments were approved (prop. JC, sec. EC)

(i) K Cotgrove – Clerk's April salary (via SO)	£203.45
(ii) K Cotgrove – Clerk's May salary (via SO)	£203.45
(iii) K Cotgrove – Clerk's June salary (via SO)	£203.45
(iv) K Cotgrove – Clerk's July salary (via SO)	£203.45
(v) NALC – annual subscription	£157.21
(vi) NPT&S – annual subscription	£58.12
(vii) J Boxall – internal audit	£50.00
(viii) CAS Insurance – liability insurance	£574.84

**20/73. Planning –**

**Refusal of permission** – None.

**Applications** – None.

**Development committee decision** – None.

**Decision notice** – None.

**Additional information on applications** - None.

**To discuss late planning applications** – None.

**To ratify applications made between meetings** – None.

A query had been raised whether planning permission was required for the Pigs 'Sty in the Sky'. The Clerk had sent photos to the Planning Enforcement Officer, who is looking into it. It was also asked if permission is required for two new skylights at the front of the pub. The Clerk will ask Planning.

**20/74. To update on community Speedwatch and consider the traffic survey** – LP forwarded an email to Councillors last week, confirming Speedwatch will start again soon. It was noted that speeds have been increasing through the village during lockdown.

**20/75. To update on the Broadland Housing scheme** – A Parishioner contacted the Clerk to ask if permission was gained to reroute the footpath through the new development. The Clerk confirmed that the rerouting of the footpath was in the application.

**20/76. To discuss the recent and upcoming Street Food Markets at the Pigs** – MC has received several complaints from surrounding properties, mainly concerning the music. James Windsor had advised that the music is only allowable at an ‘ambient’ level, so it was agreed that the Clerk should contact Iain Wilson to ask that the volume of the music is lowered. The Clerk will also contact James Windsor to ask if they will be allowed to extend hours further, and to query what an ambient level is.

**20/77. To update on the Hornsea windfarm application and others** – both applications with the Secretary of State are being passed, and the third project is likely to get the go ahead too. Other projects are in the pipeline, but hopefully the Offshore Ring Main idea will have progressed further by that stage.

**20/78. To discuss the rental for the Camping Ground** – The Clerk has no copy of the tenancy agreement, or confirmation of rental amounts. It was agreed that there was a rental review around 2013, so the Clerk will go to the Records Office and check in the minutes.

**20/79. To agree the following policies** – The following policies were approved, and signed as necessary (prop. EC, sec. SL)

- (i) Annual Review of Internal Audit
- (ii) Annual Review of Internal Control
- (iii) Asset Register
- (iv) Financial Regulations
- (v) Financial Risk Assessment

**20/80. Correspondence** – (i) A Parishioner has approached JC, to note that the phone box on Rectory Road is in a poor state of repair, and to ask if she could renovate it and fundraise for a defibrillator to put in it. The box has been adopted by the Parish Council. They are not allowed to spend precept money on a defibrillator, but are allowed to fund the ongoing maintenance. The glass and paint can be purchased through the BT website, but Councillors are unsure if there is an electricity supply to the box. JC will take this information back to the Parishioner.

(ii) The fence around the pond is in a bad condition. The Parish Rangers have been asked to repaint in the past, but this has not been done for some time. It was agreed that the Clerk will write to the Friends of Edgefield, to see if they can contribute towards the cost of repainting, and JC will obtain quotes. The Village Sign is also in need of maintenance. The Clerk will investigate.

**20/81. To agree the date of the next meeting** – Monday 17<sup>th</sup> August 2020.

**20/82. To close the meeting** There being no further business, the meeting was closed at 7:55pm.

Signed as a correct record by:

Date:

APPENDIX A – County Councillor Steffan Aquarone’s report

**Coronavirus update**

With the most recent government announcements lurching England into a ‘new normal’ there are more and more rules, and alterations to previous rules, for everyone to comprehend. With the Covid-Alert Level dropping down to three, the virus is still in general circulation but transmission is no longer as high. As of the 4<sup>th</sup> of July, the rules on visiting households changed to allow groups of up to two households (with a support bubble counting as one household) in any location - indoors or outdoors. Households can mix, not restricting socialising to just two households, but social distancing measures must continue to be followed at all times. In addition, the 4<sup>th</sup> of July marked the reopening of many pubs, restaurants, bars and other leisure venues such as cinemas and museums. Holiday cottages and hotels are open allowing people to travel from one location to another and stay for several days. However, nightclubs, bowling alleys, indoor play areas, spas, fitness studios (including swimming pools) and beauty salons will remain closed. As tempting as it is to rush out and return to normal, the virus is still a threat and should be treated as such. Careful consideration should be given to the undertaking of all activities, especially in light of such chaotic scenes across Holkham, Great Yarmouth and other UK destinations such as Bournemouth during the heatwave last month. This consideration is vital to ensure the safety of not only ourselves but all of those around us. As instructed by Government, Norfolk now has a Local Outbreak Control Plan. The council has been allocated £3.7 million to support the Test and Trace Programme in line with the Local Outbreak Control Plan. The three key phases are: prevent, engage, contain. The plan brings together Norfolk County Council, all the seven district Councils, the NHS Clinical Commissioning Group, emergency services and Public Health England. Our strong partnerships in Norfolk will be vital to the plan’s success. Six key delivery groups will focus on specific areas. The delivery groups are: care providers; education settings; health settings and emergency services; high risk public sector; business and public venues; and vulnerable people isolating.

**Businesses reopening**

We face enormous challenges as we approach the next phase in Norfolk’s coronavirus recovery. But there are also many opportunities to use what we have learned in the crisis to support a green economic recovery, celebrate our beautiful environment, and build compassion and kindness into the so-called 'new normal'. One way to help is to support local businesses who are working hard to reopen safely. Local businesses are the lifeblood of our county: providing jobs and paying tax, not to mention supplying the goods and services we all need to lead a good life. We are blessed with thousands of brilliant, innovative and high-quality shops, restaurants and services in Norfolk. Many have already had to shut their doors permanently, having suffered too much financial loss. Whether it’s buying from local suppliers, ordering takeaway from cafes and restaurants that can’t reopen yet, or seeing which of your classes you can take online, please try and do your bit for the local economy.

As always, please do not hesitate to contact me if I can be of any assistance.

**Regular updates**

I am sending regular updates to my local mailing list - to join, visit this link:

<http://bit.ly/meltonconstable>

20<sup>th</sup> July 2020

## APPENDIX B – District Councillor Andrew Brown’s report

The Council’s Cabinet of which I am a member met on 6 July to consider the Council’s transition from response to recovery in responding to the Coronavirus Pandemic. The measures taken by the Council are as follows:-

- Operating a dedicated COVID helpline and email address over extended hours including weekends and bank holidays since 30 March.
- Arranging with partners transitioning support for more than 2500 local residents who have been “shielding” and a similar number of people who have been self-isolating and have requested support from the Council with shopping and prescription deliveries.
- Stepping down the 10 Local Co-ordination Centres as support for vulnerable people have become more established meaning demands on staff reducing and many able to return to their normal working from which they were re-deployed.
- Paying out almost £52 million of Small Business Grants on behalf of the Government and launched a £2.76 million Discretionary Grants Scheme. It pleases me to say that unlike Cornwall who have paid £71 million of their £174 million budget to businesses registered outside that county not one penny has been paid to a business registered outside Norfolk.
- Managing the re-opening of Council facilities like public toilets, coastal car parks, beaches ensuring lifeguard back-up and Cromer Pier in response to Government announcements on the easing of lockdown restrictions.
- Developing the “You Are Welcome” programme to support local retail, hospitality and tourism businesses re-open in the coming weeks through the provision of advice and practical social distancing measures, hand washing facilities and local marketing initiatives to create safe and attractive town centre and seafront environments.
- Developing Return to Work policies and putting in place a range of social distancing measures within the Cromer and Fakenham satellite offices which comply with the COVID- secure workplace guidelines as we plan to move to a “new normal” level of public service provision.
- Making arrangements to develop a Local Outbreak Control Plan for Norfolk in managing incidents of Coronavirus in the County in future as the transmission and management of the virus moves into a different phase.

Closer to home regarding the Farmers Market at the Pigs, I responded to emails received from Mark and various parish councillors and residents with a series of conversations with James Windsor, protection officer responsible at NNDC. I voiced concerns about the displacement parking by people avoiding the parking charges, litter, number of stalls and nature of the music. I believe that things have improved and people appreciate that if the event supports the pub to remain open then this will be a long-term benefit for the village.

Anyone wishing to raise queries on the above or anything else can either e-mail me on [andrew.brown@north-norfolk.gov.uk](mailto:andrew.brown@north-norfolk.gov.uk) or call me on 07970 298695.