

## EDGEFIELD PARISH COUNCIL

### Minutes of the Parish Council Meeting held via Zoom (online), Thursday 6<sup>th</sup> May 2021, 8pm.

**Present:** Mark Cook (Chair) (MC) Emma Cletheroe (EC)  
Jackie Cole (JC) Harrie Morshuis (HM)  
Kirsty Cotgrove (Clerk)  
+ 0 members of the public

#### **21/67. (i) To elect a Chair for 2021-22**

MC was proposed by EC, seconded by HM, all agreed. The declaration of office will be signed in the presence of the Clerk.

#### **(ii) To elect a Vice Chair for 2021-22**

EC was proposed by JC, seconded by HM, all agreed. The declaration of office will be signed in the presence of the Clerk.

**21/68. Chairman's welcome and apologies for absence** – MC welcomed everyone, and there were no apologies.

**21/69. Statements of pecuniary interests, and dispensations to speak** – None.

**21/70. To approve the minutes of the Parish Council meetings of Monday 19<sup>th</sup> April 2021** – The minutes were approved and signed (prop. JC, sec. EC, all agreed).

**21/71. To update the Financial Regulations to allow for internet banking** – The Financial Regulations were reviewed and approved (prop. JC, sec. HM).

#### **21/72. Finance:**

**(a) Payments** - The Following payments were approved (prop. EC, sec. JC)

(i) K Cotgrove – Clerk's salary May, inc HMRC	£226.20
(ii) Jo Boxall – internal audit	£50.00

**b) To note the following receipt –**

(i) NNDC – precept 1 <sup>st</sup> instalment	£3312.50
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**21/73. To declare the Parish Council exempt from internal audit in 2020-21** – As the payments and receipts for the Parish Council were under the £25,000 threshold, the Parish Council declared itself exempt from external audit in 2020-21 (prop. HM, sec. EC, all agreed). The Certificate of exemption was signed.

**21/74. To receive the Internal Auditor's report and recommendations** – The report was noted, and recommendations accepted.

**21/75. To approve and sign the Annual Governance Statement 2020-21** – The Annual Governance Statement was approved and signed (prop. HM, sec. JC, all agreed).

**21/76. To approve and sign the Accounting Statements 2019-20** – The Annual Governance Statements were approved and signed (prop. HM, sec. JC, all agreed).

**21/77. To appoint an internal auditor for 2021-22** – It was agreed to appoint Jo Boxall as internal auditor for the 2021-22 Annual Return (prop. JC, sec HM, all agreed).

**21/78. Any other urgent business for information only** – The Clerk reported that NNDC have installed a swing at the Rectory Road play area. There won't be any more installed.

**21/79. To agree the date of the next meeting** – Monday 21<sup>st</sup> June 2021, at 7pm in the Village Hall.

**21/80. To close the meeting** There being no further business, the meeting was closed at 8:12pm.

Signed as a correct record by:

Date: