

**EDGEFIELD PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held in the Village Hall, Edgefield,**  
**Monday 20<sup>th</sup> November 2023, 7pm.**

**Present:** Mark Cook (Chair) (MC) Emma Cletheroe (EC)  
Suzanne Longe (SL) Lin Pateman (LP)  
Anne Harrap (AH)

Amanda Yacoubian (Clerk)

8 members of the Public

**10 minutes will be allowed for public comment on agenda items only at the start of the meeting.** A Parishioner questioned why the work proposed on the poplar tree on the green was not discussed at a meeting. MC advised that it is the responsibility of the Parish Council to address trees that are overhanging properties. The PC has requested the relevant permissions from NNDC which have been approved. A Parishioner asked if there was an update on Dams Hills. MC advised that an enforcement order had been served. Clerk to ask for a copy of the enforcement order from NNDC as it appears some of the information on the enforcement is not correct. A parishioner mentioned that the hedges in front of the new houses (and up to the footpath) need cutting, clerk to contact Broadlands. The sign showing the crossroads on Norwich Road is obscured by hedges, Clerk to contact Highways

**23/158. Chairman's welcome and apologies for absence** – Apologies JC, Cllr Andrew Brown, Cllr Steffan Aquarone. MC welcomed everyone.

**23/159. Statements of pecuniary interests, and dispensations to speak** - none

**23/160. To approve the minutes of the Parish Council meetings of Monday 16<sup>th</sup> October 2023** – Circulated to Councillors on 13<sup>th</sup> November 2023. On a Proposal by Cllr LP, SECONDED Cllr EC the minutes were AGREED

**23/161. Matters arising not covered elsewhere on the agenda** – Unity Trust Bank, Clerk to switch from Barclays. ALL AGREED

**23/162. Report from Cllr Steffan Aquarone, Norfolk County Councillor** – sent to Councillors on Monday 20<sup>th</sup> November.

**23/163. Report from Cllr Andrew Brown, District Councillor** – none

**23/164. FINANCE**

(i) To approve the financial statement, bank reconciliation, cash book & budget – emailed to Councillors on 18<sup>th</sup> November 2023

On a PROPOSAL by Cllr EC, SECONDED by Cllr SL it was AGREED to approve the financial statement, bank reconciliation, cash book and budget. ALL AGREED

(ii) To Approve the following payments

Clerk salary £291.41 (October 2023)

Backdated pay increase from April 2023 £173.33

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On a PROPOSAL by Cllr SL, SECONDED by Cllr AH it was AGREED to approve the payments. ALL AGREED

(iii) To agree precept for 2024/25 – the budget is looking stable with only very small increases therefore the precept will remain the same as last year at £6860, ALL AGREED

(iv) To note increase in salary for Clerk and sign standing order mandate- ALL AGREED

### **23/165. Planning Applications and Decisions**

- (i) **PF/23/2445 - Edgefield - Land West Of, 2 Wood Farm Cottages, Plumstead Road** - Council to send comments to Clerk
- (ii) **PP-12499113 - Tree works: Trees in conservation areas/subject to TPOs** – To wait for more information from JG regarding the boundaries

**23/166. To Update on Community Speedwatch and discuss traffic** – There should be a notice put in this month's Church and Village news

**23/167. To Update on Greening, Edgefield** - MC needs to sign the Heads of Terms to obtain the lease. Once the lease has been issued it will be possible to look more closely into funding.

**23/168. Update on Highways issues** – Sweetbriar Road drains are full, Clerk to contact Highways. Rivers Trust & Highways will be addressing the flooding issues on Ramsgate Street.

**23/169. The Green, Telephone box and No Parking sign** – The paint has been purchased and is in the storeroom in the Village Hall.

### **23/170. Correspondence & Clerk Report -**

The fencing at the Jubilee Playing Field has started to sway and needs securing – this will be addressed. The smell from the Pigs continues – Clerk to contact Environmental Health. Biodiversity Policy from NALC, the policy will be sent to the Council to review, the deadline is 1<sup>st</sup> January 2024

**23/172. To agree date of the next meeting** – Monday 15<sup>th</sup> January 2024

**23/173. To Close the Meeting** – meeting closed at 19.53 pm

**Signed as a correct record by:**

**date:**